

REGULAR MEETING OF THE COMMON COUNCIL

February 3, 2015

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, February 3, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Susan Fruit, Marsha Machotka, Jay Buchanan Mueller, Judy Shireman, Lester Parker, and Dawn Elliott were present. Marie Rakow was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Parker, second by Machotka to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 6-0.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for January 2015. The month end balance is as follows:

General Fund	218,394.59
State Pool - Account # 1	979,359.27
Money Market Tax Acct.	3,007,889.07
State Pool – Account #2 Long Term Care	543,165.77

Restricted Funds:

CDBG - Housing RLF	45,720.50
Revolving Loan Fund- Savings	417,652.49
Revolving Loan Fund – Checking	5,702.44
Landfill Care – CD	281,464.33
Landfill Care - CD	276,809.40
Library Checking	80,549.21
Room Tax	76,758.23
State Pool - Account # 6 - TIF - 2-5	1,491,777.67

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,171,222.60
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Assigned Funds:

Cemetery	4,662.65
Park / Community Center	39,572.27
Park and Rec Checking	10,393.93
RDA Checking	112,693.40

CITY UTILITIES:

Electric Utility Fund	36,525.76
Electric Unrestricted Funds	100,703.83
Water Utility Fund	110,592.52
Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	56,070.96

Waste Water Unrestricted Funds 34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,150,728.52
Water	1,706,900.33
WWTP	3,844,316.89

PLAN COMMISSION RECOMMENDATIONS:

PUBLIC HEARING, CONSIDER AND POSSIBLE ACTION ON SUSPENDING THE RULES AND ENACTING ORDINANCE REGARDING THE APPLICATION OF GREELEY SIGNS & GRAPHICS LLC, MARK FILLBACK AND FERRELLGAS LP TO REZONE THREE PARCELS OF LAND IN THE CITY FROM COMMERCIAL GENERAL (CG) TO INDUSTRIAL (IND). THE PROPERTIES ARE LOCATED AT 1201 US HWY 14 EAST CONSISTING OF PROPERTY TAX PARCEL NUMBERS 276-2723-1000 (THE FORMER FILLBACK FORD REPAIR FACILITY) AND 276-2800-5000 (THE FORMER FILLBACK FORD CAR SALES LOT), ALSO 1211 US HWY 14 E. CONSISTING OF PROPERTY TAX PARCEL NUMBER 276-2722-1000 WHICH IS THE CURRENT LOCATION OF FERRELLGAS LP: Motion by Fruit, second by Parker to open the public hearing. Motion carried 6-0. Mr. Alan Greeley said he would like to move his business to the west end of the Ferrellgas building and since he manufactures signs, it requires a rezoning. Mr. Aaron Troxel said his wife has a business that distributes shipping containers and is planning to occupy the former Fillback Ford building behind the parking lot to convert shipping containers to living quarters once the rezoning is approved. It was stated that Ferrellgas will maintain their location. No one spoke at the public hearing. Motion by Parker, second by Machotka to close the public hearing. Motion carried 6-0. Motion by Shireman to suspend the rules, waive the reading and enact ordinance 2015-2 rezoning the parcels as requested. Elliott seconded and the motion carried 6-0.

LIBRARY BOARD RECOMMENDATIONS: CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FOR FIRE ALARM SYSTEM: Clerk Jones reported that as of January 22, 2015 the second floor was 95% complete, the first floor was 85% complete and the basement 50% complete. The funds would come from the Library account and the Foundation. Motion by Mueller, second by Fruit to approve the pay request in the amount of \$7578.88 to KVA Electric. Motion carried 6-0.

Public Works Committee Recommendations: CONSIDER AND POSSIBLE ACTION ON AWARD OF ENGINEERING CONTRACT RELATING TO PLANNED STREET PROJECTS: Nine bids were received ranging from \$27,950 through \$137,578.60 for the engineering work to be done on the 2015-2016 street projects. The three lowest bids were from MSA, Delta 3 Engineering, Inc, and Vierbicher. All three firms confirmed they met the conditions of the request for proposal. Motion by Mueller, second by Parker to approve the bid from Vierbicher with 100 hours of construction observation that could be increased to a maximum of 240 construction hours as directed by Terry Nelson, at a cost not to exceed \$37,750.00. Motion carried 6-0.

TOURISM COMMITTEE RECOMMENDATIONS: CONSIDER AND POSSIBLE ACTION ON 2015 TOURISM BUDGET:

After discussion, motion by Machotka, second by Parker to approve the 2015 tourism budget with the taking of \$1000 from the travel line item and adding it to a postage line. Motion carried 6-0.

PUBLIC SAFETY RECOMMENDATIONS: CONSIDER AND POSSIBLE ACTION APPLICATION FOR TEMPORARY CLASS “B” RETAILER’S LICENSE FROM ST. MARY’S OF THE ASSUMPTION PARISH AT 160 W. 4TH STREET ON FEBRUARY 20, 2015: Motion by Shireman, second by Machotka to approve the application of St. Mary’s from 4:00 to 8:00 p.m. on February 20th, 2015. Motion carried 5-0 with Shireman abstaining.

CONSIDER AND POSSIBLE ACTION APPLICATION FOR TEMPORARY CLASS “B” RETAILER’S LICENSE FROM ST. MARY’S OF THE ASSUMPTION PARISH AT 160 W. 4TH STREET ON MARCH 20, 2015: Motion by Shireman, second by Parker to approve the application of St. Mary’s from 4:00 to 8:00 p.m. on March 20th, 2015. Motion carried 5-0 with Shireman abstaining.

DISCUSSION ON POSSIBLE PROPERTY TRANSFER TO FOREMOST FARMS USA RELATING TO NEW UTILITY SUBSTATION: Electric Utility Superintendent Dale Bender told the Council that back in the year 2000, Foremost Farms wanted to expand so the utility and city sold buildings to them but kept the land it sits on so that when the need arose to expand the substation, it would be possible. The substation now needs expansion and since Foremost uses the building, they have requested to trade an equal size portion of land to the south of the substation for the ability to retain the land that the building is on. No action was taken.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Parker to approve the bills as presented. Motion carried 6-0.

Motion by Machotka, second by Fruit to go into closed session pursuant to §19.85(1) (b) and (c), Stats., to consider dismissal, demotion, or discipline and performance evaluation data and information of an employee under its jurisdiction.

CLOSED SESSION

Motion by Parker, second by Fruit to reconvene into open session to vote on matters pertaining to closed session. Motion carried 6-0. Motion by Fruit, second by Elliott to approve the agreement discussed in closed session. Motion carried 6-0.

ADJOURN: Motion by Mueller, second by Machotka to adjourn. Motion carried at 9:30 p.m. Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones