

REGULAR MEETING OF THE COMMON COUNCIL

January 6, 2015

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 6, 2015 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marie Rakow, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Judy Shireman, and Dawn Elliott were present. Lester Parker was absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Machotka, second by Fruit to waive the reading and approve the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried 6-0.

PRESENTATION AND DISCUSSION FROM THE INDUSTRIAL AREAS FOUNDATION REGARDING NEW OPPORTUNITIES FOR STUDENTS: Mick Cosgrove and Dale Bender were present to explain that local employers are having a problem obtaining employees and in an effort to address the issue a group came together to look at training high school students. The plan is to develop a program that is cost effective, meets the needs of the area school districts and the local employers involved. The students would receive credit for high school, credit at Southwest WI Technical College and possibly credit at the University of WI by attending this program and it would be designed to keep local students in the local workforce. They gave background on research completed and that the designing of the program will begin soon. The goal is about making our community better. They invited the Council to the unveiling which will be held January 26th.

TREASURER’S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for December 2014. The month end balance is as follows:

General Fund	206,195.76
State Pool - Account # 1	1,333,149.78
Money Market Tax Acct.	1,766,292.53
State Pool – Account #2 Long Term Care	543,123.65

Restricted Funds:

CDBG - Housing RLF	44,283.72
Revolving Loan Fund- Savings	414,916.12
Revolving Loan Fund – Checking	5,702.44
Landfill Care – CD	281,110.06
Landfill Care - CD	276,809.40
Library Checking	141,997.86
Room Tax	57,326.70
State Pool - Account # 6 - TIF - 2-5	1,655,534.79

Committed Funds:

State Pool - Account # 4 - Project Carryover	1,230,268.06
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Assigned Funds:

Cemetery	4,662.61
Park / Community Center	38,152.86
Park and Rec Checking	7,833.97
RDA Checking	112,693.40

CITY UTILITIES:

Electric Utility Fund	124,752.93
Electric Unrestricted Funds	133,690.51
Water Utility Fund	46,552.23
Water Utility Unrestricted Funds	54,621.47
Waste Water Utility Fund	1,847,692.07
Waste Water Unrestricted Funds	34,515.45

RESTRICTED FOR PROJECTS:

Electric	1,150,625.66
Water	1,698,071.47
WWTP	3,882,342.24

LIBRARY BOARD RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FOR FIRE PROTECTION SYSTEM: Clerk Jones reported the building inspector has received State approved plans and that most of the materials are at the Library. The attic wiring is about done and the second floor about half finished. The total contract is \$39,503 and the work completed is 49.49% and the pay request is for \$17,597.98. She stated the City approved funding of \$28,274 that has been transferred to the Library account. It is brought to the Council to keep everyone updated. Motion by Mueller second by Rakow to approve the payment of \$17,597.98. Motion carried 6-0.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON RESOLUTION TO WRITE OFF UNCOLLECTABLE ACCOUNTS RECEIVABLE: Motion by Shireman, second by Machotka to approve the resolution writing off \$15,953.26, post all delinquent bills on the City web site, update the delinquent bill list quarterly, and publish the list in the Observer. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION TO TURN UNCOLLECTED DEBT OVER TO THE STATE OF WISCONSIN DEBT COLLECTION SYSTEM: Mayor Corcoran stated that after a bill is 90 days past due, the City can send a final notice. After a total of 120 days past due, the bill can be turned over to the State for collection. Motion by Mueller, second by Shireman to approve the resolution and proceed with sending \$4656.13 in delinquent bills to the State for collection. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON SUSPENDING THE RULES AND AMENDING THE PROVISIONS OF THE ZONING ORDINANCE RELATING TO REGULATION OF PRIVATE GARAGES AND OTHER ACCESSORY BUILDINGS: Motion by Fruit, second by Rakow to suspend the rules. Motion carried 6-0. Attorney Robb said

the public hearing was held at the last meeting and there was discussion on the maximum size of a garage. The basic size listed in the ordinance was and remains at 768 square feet which is the size of a 3 car garage. He explained the typical standard lot in the city is 66 feet wide and zoning is concerned with the space between buildings and property lines. Motion by Machotka to waive the reading and approve the zoning ordinance amendments as presented. Rakow seconded and the motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS TO DEVELOPER RICHLAND HOSPITAL: Clerk Jones stated this is an annual reimbursement of taxes related to the developer agreement with the Hospital. She stated this TIF district has a positive balance and should be reviewed by Council for closing in 2015. Motion by Shireman, second by Elliott to approve the Resolution as presented. Motion carried 6-0.

PAYMENT OF MONTHLY BILLS: Motion by Machotka, second by Rakow to approve the bills as presented. Motion carried 6-0.

Motion by Shireman, second by Machotka to go into closed session pursuant to §19.85(1) (b), Stats., to consider dismissal, demotion, or discipline of any public employee under its jurisdiction and to consider the taking of formal action in that regard and pursuant to §19.85(1) (c), Stats., to consider employment and performance evaluation data and information regarding the Parks and Recreation Department. If any evidentiary hearing is going to be held which may lead to final action being taken with respect to any employee, that employee will have the right to demand that the evidentiary hearing be held in open session.

CLOSED SESSION

Motion by Mueller, second by Machotka to reconvene into open session to vote on matters pertaining to closed session. Motion carried 6-0.

ADJOURN: Motion by Machotka, second by Fruit to adjourn. Motion carried at 9:25 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Paul F. Corcoran

Attest:

City Clerk / Treasurer Melinda D. Jones