

**REGULAR MEETING OF THE COMMON COUNCIL**

**December 2, 2014**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, December 2, 2014 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marie Rakow, Susan Fruit, Jay Buchanan Mueller, Marsha Machotka, Judy Shireman, Lester Parker, and Dawn Elliott were present. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Rakow, second by Fruit to waive the reading and approve the minutes of the last two meetings in lieu of printed copies and to approve the same. Motion carried 7-0.

**CONSIDER AND POSSIBLE ACTION ON RESOLUTION HONORING ALDERPERSON LORNA DILLEY:** Mayor Corcoran read the resolution to Mrs. Dilley. Motion by Rakow, second by Machotka to approve resolution 2014-27 Honoring Alderperson Lorna Dilley. Motion carried unanimously. Everyone thanked Mrs. Dilley for all of her years of work and commitment to the citizens of the City.

**PUBLIC HEARING, CONSIDER AND POSSIBLE ACTION ON THE 2015 BUDGET:** Mayor Corcoran opened the public hearing. Clerk Jones reviewed the published budget noting that individual line items were reduced to cover items that have been increasing. She pointed out highlights of workers compensation insurance that had increased, a 1% salary increase given to non-union employees and a 1.5% increase given to the police union employees in 2015. She noted a park employee retired in 2014 and that position was eliminated in the 2015 budget. The levy was increased by \$3,254 for net new construction in 2014, an increase of \$160,906 loan payment for the 2014 debt incurred and an increase of \$84,900 was added for the ambulance agreement with the County. The mill rate then will increase from \$6.83 to \$8.04 (prior to state credit) per \$1000 of assessed value. The total mill rate will be \$23.84 per \$1000 of assessed value which is up by \$1.76. The lottery credit and first dollar credit have increased by \$21.83 so the impact will be softened. The budget sheet handed out was changed to reflect the transfer of \$84,900 from contingency into public safety since the agreement has been approved. No one in the audience spoke on the budget so the Public Hearing was closed. Motion by Shireman, second by Fruit to approve the 2015 budget as presented with the ambulance account being created and a transfer of \$84,900 from contingency to the ambulance account. Motion carried 6-0 with Alderperson Machotka abstaining.

**PUBLIC COMMENTS:** Sharon Schmitz thanked those who voted yes on the ambulance agreement and the budget. She asked for continued support for the newly formed ambulance committee.

**CITY EVENTS AND CITIZEN'S CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:** Mayor Corcoran announced that several townships are still looking at forming a district which will have no affect on the ambulance committee. The WI Department of Health and Human Services regulations require 911 service to have 24/7 coverage. He stated he would expect everyone to have an ambulance show if they were called and he would do all he can to be sure of coverage for the community.

**ALDERPERSONS CONCERNS TO BE DISCUSSED AT A FUTURE MEETING:**

Aldersperson Fruit had a complaint about an employee of the Richland Center Transit and would like the complaint procedure addressed.

Aldersperson Mueller would like to have the procedures for doing street projects reviewed by the Council.

Aldersperson Shireman would like to see a resolution that would allow a City or Utility employee leave during working hours to respond to a fire or ambulance call.

Aldersperson Parker requested a cell phone use policy for employees.

Aldersperson Elliott requested a wreath and lights at the entrance signs and at the municipal building and would like the property committee to oversee property again. She felt there is a need to review the Park Board ordinance.

**TREASURER’S REPORT:** City Clerk/Treasurer Melinda D. Jones presented the report for November 2014. The month end balance is as follows:

General Fund	201,925.66
State Pool - Account # 1	1,478,442.07
Money Market Tax Acct.	15,848.79
State Pool – Account #2 Long Term Care	543,085.21

**Restricted Funds:**

CDBG - Housing RLF	42,846.94
Revolving Loan Fund- Savings	412,156.31
Revolving Loan Fund – Checking	5,702.44
Landfill Care – CD	281,110.06
Landfill Care - CD	276,809.40
Library Checking	147,765.40
Room Tax	57,311.70
State Pool - Account # 6 - TIF - 2-5	1,765,710.23

**Committed Funds:**

State Pool - Account # 4 - Project Carryover	1,230,268.06
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**Assigned Funds:**

Cemetery	4,662.58
Park / Community Center	36,626.49
Park and Rec Checking	8,089.71
RDA Checking	112,693.40

**CITY UTILITIES:**

Electric Utility Fund	353,410.53
Electric Unrestricted Funds	233,677.07
Water Utility Fund	37,504.70

Water Utility Unrestricted Funds	54,821.47
Waste Water Utility Fund	1,970,614.61
Waste Water Unrestricted Funds	34,515.45

**RESTRICTED FOR PROJECTS:**

Electric	1,103,024.17
Water	1,740,636.84
WWTP	3,832,946.76

**FINANCE COMMITTEE RECOMMENDATIONS:**

**CONSIDER AND POSSIBLE ACTION ON PLANNING OF 2015-2016 STREET PROJECTS:** Motion by Mueller second by Fruit to approve the list of street project and proceed with the bidding process for engineering work. Motion carried 7-0.

**CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING SPECIAL ASSESSMENTS:** Clerk Jones stated the collection of special assessments on the tax roll has to be approved annually. Motion by Shireman, second by Fruit to approve the resolution. Motion carried 7-0.

**APPOINTMENT OF COUNCIL MEMBER TO AMBULANCE COMMITTEE:** Mayor Corcoran stated he would like to appoint Marsha Machotka to the Ambulance Committee. Motion by Rakow, second by Parker to approve the appointment. Motion carried 7-0.

**CONSIDER AND POSSIBLE ACTION ON COUNCIL ELECTION TO FILL VACANT ALDERPERSON SEAT IN DISTRICT 4:** After discussion on filling the vacant seat until the April 7<sup>th</sup>, 2015 election, the consensus of the Council was to leave the seat vacant and allow the voters to decide on election day who their representative would be. No action was taken.

**PAYMENT OF MONTHLY BILLS:** Motion by Machotka, second by Rakow to approve the bills as presented. Motion carried 7-0.

**ADJOURN:** Motion by Parker, second by Fruit to adjourn. Motion carried at 8:25 p.m.

Minutes by Melinda D. Jones, City Clerk / Treasurer

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones