

MINUTES OF THE MEETING OF THE COMMON COUNCIL

**Tuesday, October 21, 2014 at 7:30 P.M. in the Council chambers
of the Municipal Building at 450 S. Main St.**

Members Present: Mayor Paul Corcoran, Alderpersons Marie Rakow, Jay Buchanan Mueller, Marsha Machotka, Judy Shireman, Dawn Elliott and Lester Parker. Alderpersons Susan Fruit and Lorna Dilley were absent.

It was noted that the meeting was properly noticed and a quorum is present.

Motion by Rakow, second by Parker to waive the reading and approve the minutes of the last meeting in lieu of printed copies. Motion carried 6-0.

PUBLIC COMMENTS: Mr. Steven Boomfield spoke on his concerns regarding drivers not stopping for people in crosswalks, marking the crosswalks, and the disrepair of sidewalks.

LIBRARY DIRECTOR ANGELA NOEL INTRODUCTION AND REPORT FROM CHILD LIBRARIAN MICHELE NOLEN-KARRAS: Angela Noel introduced herself as the new Library Director. She is from Prairie du Chien, finished her Master's Degree last year and has been working at a non-profit organization in Madison. Ms. Nolen-Karras reported on the statistics of the summer library programs and reviewed the programs that are being offered this fall. All programs are free.

UTILITY COMMISSION RECOMMENDATIONS:

PRESENTATION FROM MIKE PETERS OF WPPI ENERGIES: Mr. Peters reported that Dale Bender received the first Award for Community Service to a Manager this year from WPPI. He talked about the WPPI Energy history and how the partnership with members has increased throughout Wisconsin, Iowa and Upper Michigan and how they continue to preserve and enhance the value of a local utility. He reviewed power supply highlights, advocacy, and support services.

CONSIDER AND POSSIBLE ACTION ON THE ADDITION OF STREET LIGHTS TO BE PLACED ON WEST SIDE DRIVE AND IN THE CULVER'S / ALL AMERICAN DO IT CENTER AREA: Mr. Dale Bender the Electric Superintendent requested the Council keep in mind about adding 5 street lights on West Side Drive when considering street work there in the future. He asked the Council to add 2 street lights in the Culvers area because of increased traffic, the area is dark and adding them would enhance safety of the area. The cost is about \$15 per month per light. Motion by Machotka, second by Rakow to approve adding 2 street lights in the Culver's area on Koch Drive. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$3,617,082 SEWERAGE SYSTEM REVENUE BONDS, SERIES 2014, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT

THERE TO: Mr. James Mann said this relates to the Clean Water Fund Loan which is the final piece of the financial plan. It was needed to cover the extra expenses over and above the Rural Development Loan. Motion by Rakow, second by Parker to approve the resolution. Motion carried 6-0. A copy of the resolution is included in the back of the minutes.

CONSIDER AND POSSIBLE ACTION ON FINANCIAL ASSISTANCE AGREEMENT WITH WI DEPARTMENT OF NATURAL RESOURCES CLEAN WATER FUND IN THE AMOUNT OF \$3,617,082: Motion by Mueller, second by Rakow to approve the agreement. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON SCOPE OF ENGAGEMENT WITH QUARLES & BRADY LLP REGARDING THE ISSUANCE OF \$3,617,082 SEWERAGE SYSTEM REVENUE BONDS: Motion by Machotka, second by Rakow to approve the contract. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$3,225,000 ELECTRIC SYSTEM REVENUE BONDS, SERIES 2014C: Motion by Rakow, second by Machotka to approve the resolution. Mr. Mann stated this is a refunding of 2007 bonds and additional debt for infrastructure work. The refunding would save the utility \$311,000 over the course of the next 13 years due to the lower rates. Motion carried 6-0. A copy of the resolution is attached to the back of the minutes.

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION TO JAMES PETERSON SONS, INC. FOR CONSTRUCTION OF THE FORCE MAIN TO THE WWTF UNDER CONTRACT B: Motion by Shireman, second by Rakow to approve the pay request. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION TO STAAB CONSTRUCTION CORPORATION FOR CONSTRUCTION OF THE WWTF & LIFT STATION UNDER CONTRACT (A) #RC-55: Motion by Rakow, second by Parker to approve the pay request from Staab. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$750,000 GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2014B: Mr. Mann from Ehlers said there were two qualified bids from local banks. Richland County Bank proposed a 1.5% interest rate for the first 5 years and 2% for the remaining 5 years for an overall interest rate of 1.61%. The other proposal was from Community First Bank with an interest rate of 1.99%. He stated total cost of the Richland County Bank proposal would be \$801,000 and the initial estimate was \$850,000. Motion by Rakow, second by Machotka to approve the resolution. Motion carried 6-0. A copy of the resolution is attached to the back of the minutes.

CONSIDER AND POSSIBLE ACTION ON CONTRACT BETWEEN THE LIBRARY BOARD AND THE BREWER LIBRARY FOUNDATION AND APPROPRIATING FUNDS FOR A PORTION OF THE LIBRARY FIRE PROTECTION SYSTEM PURCHASE AND INSTALLATION: Attorney Robb stated that due to the unique situation of the Library Board having governing authority of the funds appropriated to them, this agreement should be between the Board and the Foundation and the City should transfer the funds to the Library account. Motion by Parker, second by Rakow to approve the agreement. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON CONDITIONAL USE PERMIT APPLICATION FROM CHAD MOON FOR AN ADDITION TO A GARAGE THAT EXCEEDS THE ALLOWABLE SIZE OF THE CITY ZONING ORDINANCE CHAPTER 400.04 (5)(C). THE PROPERTY IS LOCATED AT 391 N. CENTRAL AVENUE: The reason for the application is personal storage of vehicles and no commercial use is planned. Motion by Rakow, second by Parker to approve the permit. Motion carried 4-2 with Shireman and Elliott voting against.

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON APPLICATION FROM THE CHEESE CELLAR FOR A “CLASS A” LIQUOR AND A CLADD C WINE LICENSE AT 202 S. ORANGE STREET: Motion by Machotka, second by Elliott to approve the license. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION APPROVING 1ST AMENDMENT TO ST. MARY’S CATHOLIC CEMETERY: St. Mary’s has platted more spaces to the east and south of the roadway through their cemetery and asking the City to approve. Motion by Parker, second by Shireman to approve the resolution. Motion carried 6-0.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON CONTRACT FOR DIKE INSPECTION: the proposals received were Vierbicher at \$1600 with an additional \$300 if attendance is requested at a Council meeting; MSA at \$2800 which includes a report to a Council meeting, and Woodland Consultants at \$2200 with no reference to attend a council meeting Motion by Parker, second by Rakow to approve the contract with Vierbicher at \$1600.00. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING AN INCREASE IN RESIDENTIAL GARBAGE FEE, THE MINIMUM TIPPING FEE AND TONNAGE RATE FOR THE RICHLAND CENTER LANDFILL: The last increase to the monthly garbage rate was \$0.50 per month on January 1, 2004 and the monthly income no longer covers the expense. The last time the minimum tipping fee at the landfill was increased was over 15 years ago and the tonnage rate was last increased in 2010. The projected loss of landfill income over expenditures is \$4000 for 2014. The increases proposed should cover the costs for 2015. Motion by Rakow, second by Machotka to approve the resolution. Motion carried 6-0.

DISCUSSION OF FUNDING SOURCE FOR AN AMENDMENT TO AMBULANCE AGREEMENT WITH RICHLAND COUNTY: Mayor Corcoran stated the last few days the

County and Emergency Government have been meeting with Baraboo Ambulance. He said there are improvements in their most recent proposal and working together to solve the issues. The point is they will still need funding from the City, Villages and Towns so we need to look at where we can get the funds from. Clerk Jones said the 2015 budget is balanced but it is without the ambulance funds and a full-time position has been eliminated from an employee that retired this year. She has contacted several people and received conflicting answers. She does not know at this time if the funds could be added to the levy in any way, added to the utility bill or if they have to be fully absorbed within the current levy. In the case of being absorbed, something else needs to be removed from the 2015 budget. Mayor Corcoran asked the Council to think about the situation and bring back ideas at the next meeting. No action was taken.

APPOINTMENTS: Mayor Corcoran said Lorna Dilley has agreed to allow substitutes for the committees that she is on until she returns. Motion by Rakow to nominate Machotka to the Utility Commission. Parker seconded. Motion carried 6-0.

Motion by Rakow, second by Elliott to appoint Shireman to the Personnel Committee. Motion carried 5-1 with Parker dissenting.

Motion by Parker, second by Rakow to appoint Mueller to the Library Board. Motion carried 6-0.

PAYMENT OF MONTHLY BILLS: Motion by Shireman, second by Machotka to approve the bills as presented. Motion carried 6-0.

Aldersperson Shireman announced that Trick or Treating will be held October 31st from 5-7 p.m.

Motion by Machotka, second by Rakow to adjourn. Motion carried 6-0.

Minutes by Melinda D. Jones, City Clerk/Treasurer

Paul F. Corcoran, Mayor

Attest:

Melinda D. Jones, City Clerk