

**MEETING OF THE COMMON COUNCIL  
July 1, 2014**

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building at 450 S. Main Street on Tuesday, July 1, 2014 at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marie Rakow, Susan Fruit, Lester Parker, Jay Buchanan Mueller, Marsha Machotka, P. Judy Shireman, and Dawn Elliott present. Alderperson Lorna Dilley was absent. The Pledge of Allegiance was said. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Rakow, second by Machotka to waive the reading of the minutes of the last meeting (June 17, 2014) in lieu of printed copies and to approve the same. Motion carried.

**PUBLIC COMMENTS:** Rolland McCauley requested Union Street be considered for repairs.

**CITY AND UTILITY DEPARTMENT HEAD CONCERNS:** Assessor Gretchen Jelinek explained that notices of assessment will be mailed tomorrow. She said if a property owner disagrees they can see her at the Open Book that will be held on July 8<sup>th</sup>, from 8:00 AM to 4:30 PM, however, they must bring documentation to support their argument. The next step for a property owner would be the Board of Review that will be held on July 30<sup>th</sup> at 6:00 PM. She has a guide for property owners and an appeal guide available for residents.

**TREASURER’S REPORT FOR THE MONTH ENDING 6/30/2014:**

<u>Account</u>	<u>Balance</u>
City General	\$245,029.50
State Investments #1 General	\$655,366.55
State Investments #2 Landfill	\$542,895.72
State Investments #4 Projects	\$505,781.05
State Investments #6 TIF	\$1,416,427.54
Money Market	\$13,308.90
Electric Utility	\$138,376.59
Unrestricted Investments	\$308,354.23
Water Utility	\$61,138.77
Unrestricted Investments	\$54,821.47
WWTP Utility	\$18,911.98
Unrestricted Investments	\$34,515.45

**CONSIDER AND POSSIBLE ACTION ON COMPENSATION TO SHERRY KLATT  
FOR COORDINATING RODEO PARADE:**

Motion by Shireman, second by Fruit to authorize a payment of \$10.00 per hour for 80 hours of work (or \$800) to Sherry Klatt for the work she did to coordinate the Rodeo Parade, to be paid as contracted work under the RCDA line item budget. Motion carried 7-0.

**CONSIDER AND POSSIBLE ACTION ON SITE PLAN AMENDMENT FOR FILLBACK FORD:**

Motion by Fruit, second by Rakow to postpone this item to the next meeting and ask Mr. Fillback to have representation at that meeting. Motion carried 7-0.

**CONSIDER AND POSSIBLE ACTION ON REQUESTING BIDS AND FINANCING OPTIONS FOR MUNICIPAL BUILDING ROOF:**

It was reported the roof is leaking in places and a piece of a shingle was passed around. The consensus was to look at bidding both a shingled roof and a steel roof, look at longevity and quality with the same color and style. It was suggested to obtain a professional opinion from the building inspector and check on any possible warranty. No action was taken.

**DISCUSSION ON FINANCING OPTIONS FOR STREET PROJECTS:**

Mayor Corcoran said in the near future, the City does not have the ability to pay for street repairs out of the general fund. He discussed the option of a referendum and the consensus of the council agreed. Alderperson Mueller stated we need to look at which street repairs are most important and determine a cost to move forward. It was suggested to ask the City's financial advisor Mr. James Mann from Ehler's to attend the next meeting. No action was taken.

**DISCUSSION ON REFERENDUM FOR AMBULANCE SERVICE:**

Mayor Corcoran explained that the County would like to assess between \$150,000 to \$250,000 annually at the end of each year to continue to provide 911 ambulance services. The City, Townships and Villages would not have any say in how the ambulance operates. The County as well as Baraboo Ambulance will provide a contract with options at the next meeting which is mid July. The City does not have that expense in the budget and it would be a recurring annual expense that would increase the levy. A referendum may be required to increase the levy. No action was taken.

**DISCUSSION ON ESTABLISHMENT OF BOARD FORMERLY KNOWN AS THE RICHLAND CHAMBER:**

It was stated the former Chamber year ends in September and it would be beneficial to have something ready before then. No action was taken.

**DISCUSSION ON JOB DESCRIPTION, TITLE, HOURS AND COMPENSATION FOR NEW PART-TIME POSITION:**

Mayor Corcoran felt with the work load of the job description a part time position may not be sufficient to get the work done. He suggested the possibility of having a full time intern with no pay or benefits to allow a person to obtain marketing experience and the part time position would direct the intern. The Council would need to determine who these people report to. Discussion on the pay rate resulted in a suggestion of \$15.00 per hour. The hours and location of work were not determined. No action was taken.

**STREET CUTTING / BUILDING / DEMO PERMITS:**

Clerk Jones said that a Street Cutting permit was issued to 588 N. Park Street, also Gage Street near Foremost Farms. A permit was issued to the City for construction of dugouts near the diamonds in North Park that will be built by a volunteer and the materials were donated.

**PAYMENT OF MONTHLY BILLS:**

Motion by Shireman, second by Rakow to pay the bills as presented. Motion carried 7-0.

**REPORTS:**

The Independence Day celebration will be on Saturday, July 5<sup>th</sup>. Rod Perry reported there will be a ground breaking at the new Waste Water Treatment site on August 9<sup>th</sup>, he reminded all that under the streets are water and sewer lines to be concerned about and that the Utility would be willing to pay a portion of the roof on the municipal building.

Motion by Rakow, second by Machotka to go into closed session per WI Statute 19.85 (1)(e) investment of public funds, consider negotiations of developer agreement in orange Street commons project area. Motion carried 7-0.

Closed session.

Motion by Rakow, second by Machotka to adjourn from closed session. Motion by Machotka second by Parker to reconvene into open session to vote on matters pertaining to WI Statute 19.85 (1)(e). Motion carried 7-0.

**ADJOURN:** Motion by Shireman, second by Fruit to adjourn. Motion carried at 9:50 p.m.

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Mayor, Paul F. Corcoran

Attest:

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City Clerk / Treasurer Melinda D. Jones