

REGULAR MEETING OF THE COMMON COUNCIL

January 7, 2014

The Common Council of the City of Richland Center, Wisconsin, met in the Council Room of the municipal building on Tuesday, January 7, 2014 commencing at 7:30 P.M., Mayor Paul F. Corcoran presiding. Alderpersons Marie Rakow, Lester Parker, Jay Buchanan Mueller, Marsha Machotka, Judy Shireman, and Dawn Elliott were present. Alderperson Susan Fruit and Lorna Dilley were absent. Mayor Corcoran ascertained from the Clerk that the meeting was properly noticed.

Motion by Parker, second by Rakow to waive the reading of the minutes of the last meeting (December 17, 2013) in lieu of printed copies and to approve the same. Motion carried.

PUBLIC HEARING ON PROPOSED SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS ON SIX PROPERTIES ABUTTING STEWART STREET: Mr.

Andrew Zimmer stated that a property owner approached the Utility to obtain water and sewer services to a new house. MSA did the design, feasibility and costs and the Utility proceeded with an undetermined commitment from property owners. He stated the procedure requires the City to collect the debt as a special assessment. Mr. Gary Wilder and Mr. Russ Shannon, property owners that would be assessed, were opposed to the assessment. Mr. Shannon stated the first he knew of the project was when his street was blocked off and after he contacted Mr. Fischer, he understood that the assessment would not have to be paid unless the service was hooked up. Discussion took place and Mr. Zimmer stated the next step sets the terms of the assessment. No action was taken. Motion by Parker, second by Machotka to close the public hearing. Motion carried unanimously.

TREASURER'S REPORT: City Clerk/Treasurer Melinda D. Jones presented the report for December 2013. The month end balance is as follows:

General Fund	317,425.83
Money Market Tax Acct.	1,298,393.67
State Pool - Account # 1	854,775.15
State Pool – Account #2 Long Term Care	542,622.02
State Pool - Account # 4 - Project Carryover	414,170.16
State Pool - Account # 6 - TIF - 2-5	1,041,963.69

SPECIAL ACCOUNTS:

CDBG - Housing RLF	28,704.15
Cemetery	4,657.76
Revolving Loan Fund- Savings	292,124.84
Revolving Loan Fund – Checking	5,979.94
Park / Community Center	35,578.43
Park and Rec Checking	3,875.52
Recycling	0.00
Landfill Care – CD	280,408.60
Landfill Care - CD	276,809.40

Room Tax	2,404.96
Library Checking	119,901.60
RDA Checking	111,968.40
CITY UTILITIES:	
Electric Utility Fund	344,960.21
Electric Unrestricted Funds	311,160.69
Water Utility Fund	227,464.41
Water Utility Unrestricted Funds	58,520.26
Waste Water Utility Fund	19,344.61
Waste Water Unrestricted Funds	284,428.28

RESTRICTED FOR PROJECTS:

Electric	1,252,266.16
Water	1,496,017.50
WWTP	10,371,006.85

CITY EVENTS AND CITIZEN’S CONCERNS TO BE DISCUSSED AT A FUTURE MEETING: Mayor Corcoran said his daughter volunteered to help in the Clerk’s office for part of two days after Christmas while Shawn was on vacation. He would like to see the Council develop rules on hiring temporary workers or allowing volunteers that are family members or developing a list of volunteers.

Aldersperson Elliott and Shireman requested a reconsideration of the money previously appropriated for Richland Chamber and Development Alliance.

PUBLIC WORKS RECOMMENDATIONS:

INTRODUCTION, CONSIDER AND POSSIBLE ACTION ON AMENDMENT TO ORDINANCE CHAPTER 101 PLACING NO PARKING SIGNS ON THE SOUTH END OF FOUNDRY DRIVE IN THE CUL-DE-SAC AREA. Motion by Mueller to suspend the rules. Parker seconded and the motion carried 6-0. Motion by Mueller, second by Rakow to waive the reading and enact Ordinance 2014-1. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON DIRECTION TO PROCEED WITH REPAIR, IMPROVEMENT OR REPLACEMENT OF CULVERT ON CAIRNS AVENUE: City Clerk Jones stated the cost to repair the culvert on Cairns Avenue is estimated at \$22,673, to repair the culvert and make the street wider is estimated at \$128,087 and to replace the culvert along with widening the street would be approximately \$160,357. Between FEMA and WI Emergency Management the reimbursement to the City would be about \$19,838 and the difference would be the responsibility of the City. Mr. Terry Nelson, Public Works Superintendent stated that the repairs are needed. Motion by Mueller, second by Parker to approve the repairs with an estimated cost of \$22,673.00. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON VARIANCE FROM ORDINANCE CHAPTER 185 FOR A LARGER DRIVEWAY THAN PERMITTED FOR SCHREIBER FOODS LOCATED ON GAGE STREET JUST EAST OF MAIN STREET: The driveway asked for is wider and longer than permitted by ordinance but necessary for truck traffic. Motion by Mueller, second by Shireman to approve the driveway as presented. Motion carried 6-0.

FINANCE COMMITTEE RECOMMENDATIONS:

CONSIDER AND POSSIBLE ACTION ON PURCHASE OF SALT FOR PUBLIC WORKS DEPARTMENT: Motion by Shireman, second by Machotka to approve the purchase of \$30,000 or 337 tons of salt. Mr. Nelson explained that the department usually plows when there is more than ½ inch of snow and they salt if there is less than ½ inch. If there is 2 ½ to 3 inches of snow they haul it out of the downtown to north park. If they salt the whole city it would take two truck loads or about 17 ton. Alderperson Shireman asked if the snow could be hauled to the Fairgrounds and Mr. Nelson stated it would take 10 trucks to keep up with the hauling instead of 5 trucks because of the extra distance. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON PAYMENT FOR PUNCH LIST WORK TO BADGER ENVIRONMENTAL & EARTHWORKS, INC IN THE AMOUNT OF \$4000.00 RELATED TO THE FOUNDRY DRIVE PROJECT RETAINAGE: Motion by Mueller, second by Machotka to approve the payment in the amount of \$4,000.00. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS TO DEVELOPER DEUCE W, LLC: Motion by Parker, second by Rakow to approve the resolution as presented. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS TO DEVELOPER RICHLAND HOSPITAL: Motion by Rakow, second by Elliott to approve the resolution. Motion carried 6-0.

CONSIDER AND POSSIBLE ACTION ON RESOLUTION AUTHORIZING EXPENDITURE OF FUNDS TO DEVELOPER DEUCE W, LLC: Motion by Rakow, second by Parker to approve the resolution. Motion carried 6-0.

DISCUSSION ON MEAL SITE CONTRACT RENEWAL: Mayor Corcoran stated at the last meeting a one-month extension was approved. He asked if anyone would like to have something considered in the contract before it is written. The meal site has served many in the community and things are working well. It was stated to possibly extend the contract more than one year. No action was taken.

DISCUSSION ON AMBULANCE SERVICE CURRENTLY PROVIDED BY RICHLAND COUNTY: Mayor Corcoran said the County could not run the ambulance service as it is now with only 911 service and survive. Options are being considered such as a district but questions are how should it be assessed, by usage, population or assessment and who would run the new system? The target date to have a new system in place is January 1, 2015.

DISCUSSION, CONSIDER AND POSSIBLE ACTION ON USE OF \$35,000.00 OF FUNDING PREVIOUSLY APPROPRIATED FOR RCDA UNDER ACCOUNT #56100-200. Motion by Parker, second by Machotka to postpone this item to the next meeting. Motion carried 6-0.

PAYMENT OF MONTHLY BILLS: Motion by Parker, second by Elliott to approve the bills as presented with the addition of paying Richland County Treasurer \$10,170.45 for the State portion of the taxes collection in December. Motion carried 6-0.

Motion by Shireman, second by Machotka to go into closed session per WI Statute 19.85 (1) (c) for the purpose of hiring a person for the Deputy Clerk / Treasurer position. Motion carried 6-0.

CLOSED SESSION.

Motion by Mueller, second by Parker to reconvene into open session to vote on matters pertaining to WI Statute 19.85 (1) (c). Motion carried 6-0.

Motion by Mueller, second by Machotka to approve hiring Jane Jones for the Deputy Clerk / Treasurer – Administration position at the rate of \$17.58 per hour with the probation rate being 90% for the first six months of employment. Motion carried 6-0.

ADJOURN:

Motion by Mueller, second by Machotka to adjourn. Motion carried at 10:00 p.m.
Minutes by Melinda D. Jones, City Clerk / Treasurer

Mayor, Larry. D. Fowler

Attest:

City Clerk / Treasurer Melinda D. Jones