

OFFICE OF CITY CLERK

CITY OF RICHLAND CENTER
450 S. MAIN ST., -- PHONE 608-647-3466, RICHLAND CENTER, WI 53581

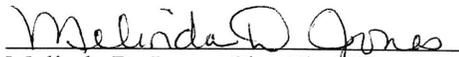
OFFICIAL PUBLIC NOTICE
MEETING OF THE COMMON COUNCIL
AGENDA

**Tuesday, April 7, 2015 at 7:30 P.M. in the Council Room of the
Municipal Building at 450 S. Main Street.**

1. Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether this meeting has been properly noticed.
2. Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and to approve said minutes or correct and approve said minutes.
3. Public Comments. *No Council action will be taken on any matter originating under this item.*
4. City events and Citizen's concerns to be discussed at a future meeting.
5. Alderpersons Concerns to be discussed at a future meeting.
6. City and Utility Department Head Concerns to be discussed at a future meeting. Dale Bender-Electric Utility.
7. Introduction to Pine River Trails Grant Application by Dale Bender & Melinda Jones.
8. Treasurer's Report.
9. Public Safety Recommendations:
 - a. Consider and possible action application for Tobacco license from Gordy's Market.
 - b. Consider and possible action on application of Temporary Class "B" and "Class B" Retailer's License from St. Mary's of the Assumption for April 11, 2015 at the Richland Center Community Center.
10. Plan Commission Recommendations:
 - a. Consider and possible action on site plan approval for Richland Electric Cooperative for a warehouse addition at 30 E. Robb Road on tax parcel #276-0920-1200.
11. Fair Housing Proclamation for the Month of April, 2015.
12. Appointments to Boards and Commissions and Confirm appointments.
13. Building / Demo / Street Cutting Permits.
14. Payment of Monthly Bills.
15. Mayor Correspondence and Comments.
16. Alderpersons Rakow through Elliott – reports, etc.
17. Departments and Utility – reports, etc.
18. Adjourn.

Posted this 2nd day of April, 2015 at 4:30 P.M.

Copy to the official newspaper the Richland Observer


Melinda D. Jones, City Clerk/Treasurer

Please Note: Any person requiring additional services to participate in the public hearing may contact the City Clerk's office at 608-647-3466.

48 entrance into the building for ambulance service and Kathy Cianci said the issue was discussed
49 and decided to have just the one main entrance due to dementia patients. State Plans are to be
50 submitted June 1st and it was directed that if they change beyond what is presented and required in
51 the conditional use permit, they bring them back to the City Council for approval. Motion by
52 Mueller to approve the conditional use permit and site plan contingent on an 8" water main looped
53 entirely around the building and at a future date it be hooked to the City water system.
54 Alderperson Fruit seconded and the motion carried 4-2 with Alderpersons Shireman and Elliott
55 dissenting.

56
57
58 **CONSIDER AND POSSIBLE ACTION ON EXTENSION OF THE**
59 **EXTRATERRITORIAL ZONING DISTRICT CURRENTLY UNDER COUNTY**
60 **ZONING:** The County Zoning Administrator Mike Bindl is working on renewing the Farmland
61 Preservation Plan and he wrote a letter asking if the City is interested in annexing or extending the
62 ETZ boundaries. The Plan would have to include any non-agriculture development within the
63 next 15 years. The Plan Commission and ETZ Board recommended continue using the current
64 ETZ boundaries. Attorney Robb stated it is harder to develop land under County Zoning than in
65 the City. Motion by Mueller, second by Machotka to continue using the current ETZ boundaries.
66 Motion carried 6-0.

67
68 **UTILITY COMMISSION RECOMMENDATIONS:**

69 **CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM JAMES**
70 **PETERSON SONS, INC FOR CONSTRUCTION OF THE FORCE MAIN UNDER**
71 **CONTRACT B:** Motion by Mueller, second by Fruit to approve the payment request in the
72 amount of \$248,056.22. Motion carried 6-0.

73
74 **CONSIDER AND POSSIBLE ACTION ON PAY APPLICATION FROM STAAB**
75 **CONSTRUCTION CORPORATION FOR CONSTRUCTION OF THE WWTF & LIFT**
76 **STATION UNDER CONTRACT A #RC-55:** Motion by Parker, second by Fruit to approve the
77 payment request in the amount of \$703,156.75. Motion carried 6-0.

78
79 **PUBLIC WORKS RECOMMENDATIONS:**

80 **CONSIDER AND POSSIBLE ACTION ON AWARD OF BID FOR DIKE REPAIRS:**
81 Motion by Mueller, second by Machotka to approve the low bid from Wanless Construction LLC
82 in the amount of \$22,347.00 using the borrowed funds. Motion carried 6-0.

83
84 **CONSIDER AND POSSIBLE ACTION ON CONTRACT AMENDMENT FROM**
85 **MSA FOR ANNUAL LANDFILL MONITORING:** Motion by Mueller, second by Fruit to
86 approve the contract amendment. Motion carried 6-0. It was stated the City will look over the
87 DNR requirements and determine if the project could be bid next year.

88
89 **PARK BOARD RECOMMENDATIONS:**

90 **CONSIDER AND POSSIBLE ACTION ON ADVERTISING FOR BIDS TO**
91 **DEMOLISH THE OLD WARMING HOUSE IN KROUSKOP PARK:** Motion by Mueller,
92 second by Machotka to advertise for asbestos testing first then for demolition with the funds
93 coming from State Pool #4 designated for flood mitigation. Motion carried 6-0.

95 **CONSIDER AND POSSIBLE ACTION ON SUSPENDING THE RULES, WAIVE THE**
96 **READING AND ADOPTING ORDINANCE FOR RAPID ENTRY SYSTEM**
97 **PLACEMENT ON CITY OWNED BUILDINGS AND OTHER PROPERTIES WITHIN**
98 **THE CITY LIMITS FOR FIRE DEPARTMENT ACCESS IN EMERGENCIES:** Motion by
99 Shireman, second by Parker to suspend the rules. Motion carried 6-0. Attorney Robb reviewed
100 the Ordinance. Motion by Shireman, second by Machotka to waive the reading and adopt the
101 Ordinance #2015-3 as presented. Motion carried 6-0.
102

103 **CONSIDER AND POSSIBLE ACTION ON RESOLUTION AMENDING THE RULES OF**
104 **THE COMON COUNCIL RELATING TO VOTING BY TELEPHONE:** Mayor Corcoran
105 stated there are urgent reasons that someone may not be able to attend a meeting but could be part
106 of it by telephone. He stated it would be for unforeseen events only. Attorney Robb stated he
107 consulted the League of WI Municipalities and telephone attendance could be used very sparingly,
108 however, only where the entire Council, the public, Clerk, and Media are able to hear what the
109 person is saying. Mayor Corcoran stated it would not be permitted in closed session. Motion by
110 Machotka, second by Elliott to amend the rules as presented in the resolution. Motion carried 6-0.
111

112 **PAYMENT OF MONTHLY BILLS:** Motion by Parker, second by Shireman to approve the
113 bills as presented. Motion carried 6-0. It was asked to bring information about the Richland
114 County Highway Radio Lease to the next meeting.
115

116 **ADJOURN:** Motion by Shireman, second by Mueller to adjourn. Motion carried at 9:25 p.m.
117

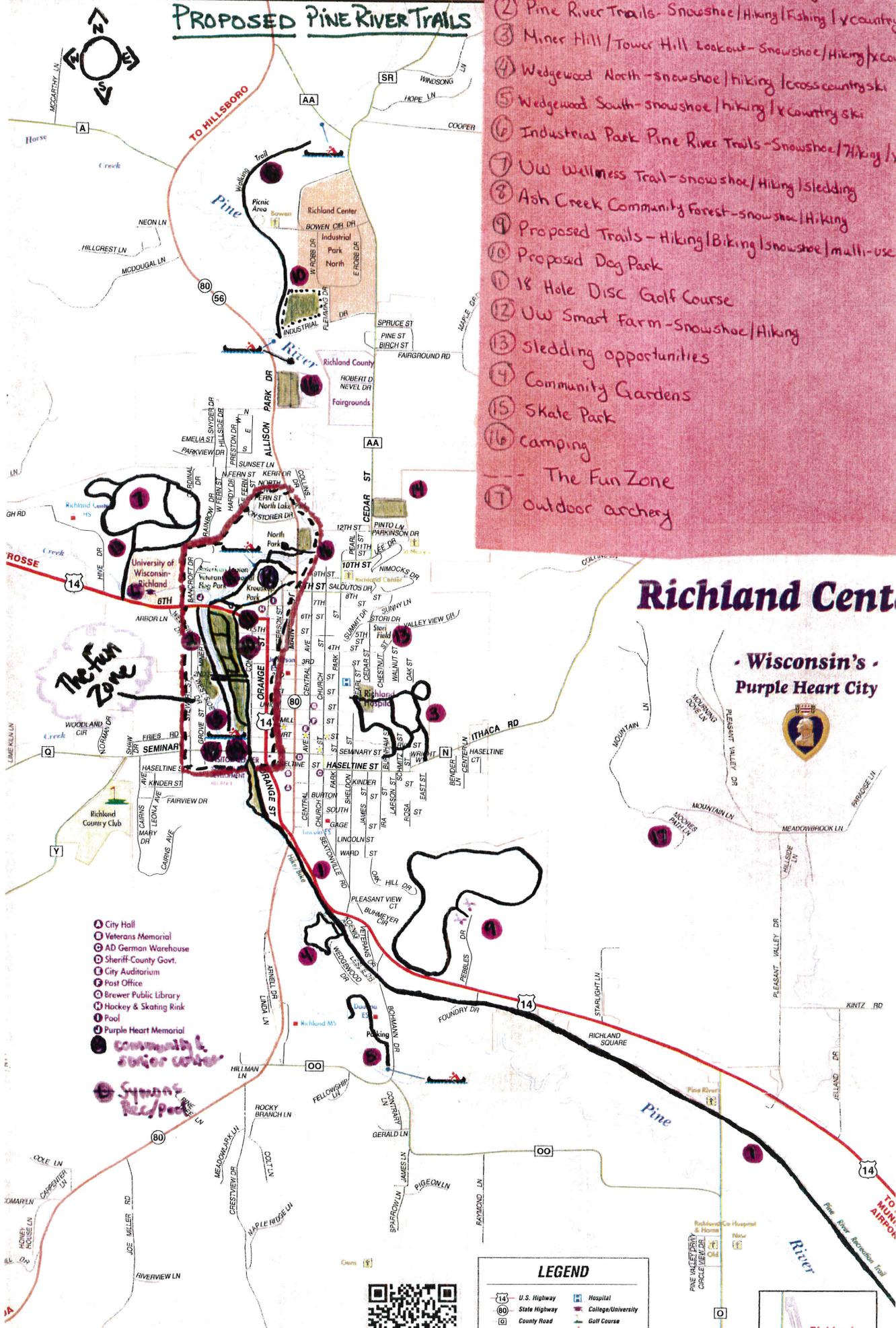
118 Minutes by Melinda D. Jones, City Clerk / Treasurer
119

120 _____
121 Mayor, Paul F. Corcoran
122

123 Attest:
124

125 _____
City Clerk / Treasurer Melinda D. Jones

PROPOSED PINE RIVER TRAILS



- ① Dike Trail - Pine River Rec Trail - Walking / Rollerblade
- ② Pine River Trails - Snowshoe / Hiking / Fishing / Country
- ③ Miner Hill / Tower Hill Lookout - Snowshoe / Hiking / Cross
- ④ Wedgewood North - snowshoe / hiking / cross country ski
- ⑤ Wedgewood South - snowshoe / hiking / cross country ski
- ⑥ Industrial Park Pine River Trails - Snowshoe / Hiking /
- ⑦ Uw Wellness Trail - snowshoe / Hiking / Sledding
- ⑧ Ash Creek Community Forest - snowshoe / Hiking
- ⑨ Proposed Trails - Hiking / Biking / snowshoe / multi-use
- ⑩ Proposed Dog Park
- ⑪ 18 Hole Disc Golf Course
- ⑫ Uw Smart Farm - Snowshoe / Hiking
- ⑬ sledding opportunities
- ⑭ Community Gardens
- ⑮ Skate Park
- ⑯ camping
- ⑰ The Fun Zone
- ⑱ outdoor archery

Richland Cent

Wisconsin's
Purple Heart City



- ▲ City Hall
- Veterans Memorial
- AD German Warehouse
- Sheriff-County Govt.
- City Auditorium
- ⊙ Post Office
- ⊕ Brewer Public Library
- ⊖ Hockey & Skating Rink
- ⊗ Pool
- ⊘ Purple Heart Memorial
- ⊙ Community & Senior Center
- ⊙ Sports Field/Pool

LEGEND

- 14 U.S. Highway
- 80 State Highway
- County Road
- Bike Trail
- Hospital
- College/University
- Golf Course
- School



Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number
456-1028694914-02

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) GORDY'S RICHLAND CENTER FOODS, INC.		Federal Employer Identification No. (FEIN) 47-3487983
Trade or Business Name (if different than Legal Name) GORDY'S MARKET		Telephone Number (715) 726-2505
Business Address (License Location) RICHLAND SQUARE #195, HWY 14 EAST		Business Telephone (715) 726-2505
Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town of: RICHLAND CENTER		County RICHLAND
City RICHLAND CENTER	State WI	ZIP Code 53581
Mailing Address (if different than Business Address) 17158 COUNTY HIGHWAY J		City CHIPPEWA FALLS
		State WI
		ZIP Code 54729

Organization (check one)

Sole Proprietor

Wisconsin Corporation – Enter date incorporated: 03/20/2015

Partnership

Out-of-State Corporation – Are you registered to do business in Wisconsin? YES NO

Other (describe) _____

- YES NO 1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
- YES NO 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-261-6435. See application form CTP-129, revenue.wi.gov/forms/excise/ctp-129.pdf.)
- YES NO 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- YES NO 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (SmokeCheck.org)
- YES NO 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- YES NO 6. Does the applicant understand that they may not sell single cigarettes?
- YES NO 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- YES NO 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco/index.html may be sold in Wisconsin?

Cigarettes / Tobacco will be sold over counter through vending machine both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 025 day of March, 20 15
Rana A. Muel
(Clerk / Notary Public)

David A. [Signature]
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

My commission expires 02-22-2016

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$20.00 pd. 4-2-15

Application Date: 4-1-2015

Town Village City of RICHLAND CENTER County of RICHLAND

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stat.

at the premises described below during a special event beginning 4-11-15 and ending 4-11-15 and agrees to comply with all law, resolution, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

- (a) Name St. Mary of the Assumption
(b) Address 160 W. Fourth St. RICHLAND CENTER, WI 53581
(c) Date organized
(d) If corporation, give date of incorporation
(e) Names and addresses of all officers: President, Vice President, Secretary, Treasurer
(f) Name and address of manager or person in charge of affair: Msgr Roger Scheckel

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

- (a) Street number RICHLAND CENTER Community Ctr. 1050 N. ORANGE ST.
(b) Lot Block
(c) Do premises occupy all or part of building? NOT IN OFFICE, SENIOR CENTER
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

- (a) List name of the event 16th ANNUAL SPORTSMAN'S EXTRAVAGANZA 2015
(b) Dates of event 4-11-2015

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] 4-1-2015 Officer St. Mary of the Assumption (Name of Organization)

Officer Officer

Date Filed with Clerk 4-2-2015 Date Reported to Council or Board

Date Granted by Council License No.

MINUTES OF THE PLAN COMMISSION

March 19, 2015

Mayor Paul Corcoran called the meeting to order. He ascertained from the Clerk that the meeting was properly noticed. Those present for the Plan Commission were Mayor Corcoran, Alderperson Judy Shireman, Also members Lisa Miller, Jack Bauer and Allan Koch and Shelly Reyzek.

Motion by Corcoran, second by Miller to waive the reading of the minutes of the last meeting in lieu of printed copies and to approve the same. Motion carried unanimously.

CONSIDER AND POSSIBLE ACTION ON SITE PLAN APPROVAL FOR RICHLAND ELECTRIC COOPERATIVE FOR A WAREHOUSE ADDITION. THE PARCEL IS LOCATED AT 30 E. ROBB ROAD, ALSO KNOW AS PROPERTY TAX PARCEL NUMBER 276-0920-1200:

Mr. Larry Hallett stated that Richland Electric Cooperative is planning an addition to the west side of the existing building that would be 50' by 100' and it would be unheated for storage of material. There would be a dry sprinkler system attached to the existing system and within a fenced in area. Motion by Corcoran, second by Reyzek to recommend to Council to approve the site plan as presented.

ADJOURN: Motion by Corcoran, second by Miller to adjourn. Motion carried.

Minutes by City Clerk / Treasurer Melinda D. Jones

FAIR HOUSING PROCLAMATION

WHERE AS, The City of Richland Center recognizes the passage of the Federal Fair Housing Act; Title VIII of the Civil Rights Act of 1968, as amended; and

WHERE AS, this law guarantees that housing throughout the United States should be made available to all citizens without regard to race, color, religion, sex, family status, disability or national origin; and

WHERE AS, equality of opportunity for all is a fundamental policy of this nation, state and city, and

WHERE AS, barriers which diminish the rights and limit the options of any citizen will ultimately diminish the right of all citizens;

WHERE AS, the cooperation, commitment and support of all the residents of the City of Richland Center is necessary to removing barriers to the enjoyment of living where one choose within one's means.

NOW THERE FORE, I Paul Corcoran, Mayor of the City of Richland Center do hereby Proclaim the month of April, 2015 as

FAIR HOUSING MONTH

And request and encourage every citizen and business of our community to support and endorse Fair Housing; to reaffirm their commitment to Fair Housing for all, and wholeheartedly recognize these rights and responsibilities throughout the year.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Richland Center to be affixed on the 7th day of April, Two Thousand and Fifteen.

Paul Corcoran, Mayor