

**OFFICE OF THE CITY CLERK
CITY OF RICHLAND CENTER
450 S. MAIN STREET -- PHONE 608-647-3466
RICHLAND CENTER, WI. 53581**

OFFICIAL PUBLIC NOTICE

**MEETING OF THE PERSONNEL / INSURANCE COMMITTEE
AGENDA**

Thursday, July 13 2017 at 7:00 P.M. in the Small Conference Room at the municipal building, 450 S. Main Street, Richland Center, WI 53581

1. Roll Call; determine whether a quorum is present and determine whether the meeting has been properly noticed.
2. Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and to approve said minutes or correct and approve said minutes.
3. Possible motion to go into closed session per WI Stats 19.85 (1) (c) for the purpose of hiring Tourism Coordinator.
4. Closed session
5. Motion to reconvene into open session.
6. Consider updating personnel evaluation form.
7. Consider establishing procedures for employee wage increases for 2018.
8. Reports, Requests, etc.
9. Adjourn.

Posted this 12th day of July, 2017 at 11:00 A.M.

Copy to the official newspaper the Richland Observer

Melinda D. Jones Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Melinda D. Jones, Clerk/Treasurer at 450 S. Main St., Richland Center, WI. 53581. The City of Richland Center is an equal opportunity employer, provider, and lender.

Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting.