

# Richland Center Picnic Kit Application

R.C. Parks & Grounds Department 1050 N. Orange Street Richland Center, WI 53581 (608)647-8108

This form must be completed and signed by the applicant, accompanied by the correct fee to receive the request for a picnic kit reservation. Upon approval, your application will be kept on file in our office.

Applicant's Name & Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Home phone: \_\_\_\_\_ Business phone: \_\_\_\_\_

Group or Organization Representing: \_\_\_\_\_  
(Only if applicable)

## Mark Appropriate Kit:

\_\_\_\_\_ \$10 Volleyball Kit Date of Rental \_\_\_\_\_

(Includes net, poles & volleyball)

\_\_\_\_\_ \$20 Complete Kit Date of Rental \_\_\_\_\_

(Includes: Badminton, Bocce Ball, Croquet, Horseshoes (rubber), Scoop Ball, Softball & thrown bases, Volleyball, net & poles, Frisbees.)

## APPLICATION TERMS AND CONDITIONS:

I accept full responsibility for the terms and conditions of this application, and certify that it is accurate and complete. I understand that the fee paid is refundable to me if the notice of cancellation is received by the Parks & Grounds Department no less than 7 days prior to my scheduled reservation. I understand that the Parks & Grounds Board reserves the right to deny any application for any event. I understand that inaccurate information is grounds for cancellation of any reservation granted to me and may jeopardize future reservations. All kits rented must be returned in good condition with no missing or broken parts. You must return the picnic kit within 72 hours from rental day.

I understand that no reservation is reserved until all stipulated fees of \$ \_\_\_\_\_ have been paid to the Parks & Grounds Department.

Group Representative Signature:

\_\_\_\_\_ Date \_\_\_\_\_

Richland Center Parks & Grounds Signature:

\_\_\_\_\_ Date \_\_\_\_\_

For Office Use:

Payment by Cash \_\_\_\_\_ Check# \_\_\_\_\_ Receipt# \_\_\_\_\_ Date \_\_\_\_\_